

E F BULMER BENEVOLENT FUND

GRANT APPLICATION FORM FOR ORGANISATIONS

NOTES

1. *Read the Guidelines on the Website before you start.*
2. *If you have not previously applied to the Fund for a grant, please contact the Administrator to discuss the application.*
3. *If your organisation is based outside Herefordshire, but operates in the county, please contact us by E-mail to discuss eligibility before going further. If you do not operate in Herefordshire, unfortunately we are unable to help.*
4. *If you want a small grant for an individual, use the application form for Individual/Small Grants.*
5. *This form is not a substitute for your application written in your own words (no more than 2 pages of A4), which should accompany it together with the organisation and/or project budgets.*

ABOUT YOUR ORGANISATION

Organisation name:

Address:

Postcode:

Name of contact in organisation:

Position:

Telephone: (Landline) (Mobile)

E-Mail:
(If we have questions about your application, we will contact you by E-mail)

Website:

What is the status of your organisation (Registered Charity, Charitable Incorporated Organisation, Community Interest Company, Other)?
If Public Sector, please contact us to discuss eligibility before going further, as grants are not normally made to Public Sector organisations).

Charity or other Registration Number (if not a charity/CIO, state what sort of organisation):

ABOUT THE APPLICATION

Amount applied for:

When will the funds be required?

State briefly for what purpose you will need the funds and if you require for capital/equipment, a specific project or general running costs. Expand on this in your main application.

Where else are you hoping to get, or have you got, funding for your project or running costs (whichever you are applying for)? Include successful and pending applications.

How many unique people are expected to benefit, and how often?

If for capital expenditure, what is the total expected cost of the project?

PAYMENT OF GRANTS

Payment of grants is by electronic banking. Please provide the following information, and enclose a copy of a recent (less than 3 months old) bank statement for the same account (first page only):

- Name of Organisation:
- Sort Code:
- Bank Account Number:
- Your Reference: **(Maximum 18 characters including spaces)**
(Optional: sometimes useful for larger organisations to trace payments.)

ENCLOSURES

The following are enclosed with this Application Form (tick as applicable):

- Detailed Application (maximum 2 pages of A4, no smaller than 12 point font).
- Organisation's annual budget for current and next financial year (no more than a single sheet: not monthly cash flow projections).
- Project Budget, if applicable (no more than a single sheet).

Copy of recent bank statement (first page only with account details).

Please do **not** enclose other material such as *Business Plans, Governing Documents, CDs/DVDs etc.* By all means state in the application that they are available to us if required.

Annual Report and Accounts. Delete as applicable:

- Our most recent Audited/Examined Accounts for [year]
are available on the Charity Commission's website.
 - Our most recent Audited/Examined Accounts for [year]
are available on-line at (Website Link)
 - Our most recent Audited/Examined Accounts for [year]
are not available on-line and are enclosed.
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Signature

Date:

Name:

Position:

Please return (hard copy) to: Paddy Nugent, Administrator, The E F Bulmer Benevolent Fund, Fred Bulmer Centre, Wall Street, Hereford HR4 9HP.

Form Updated November 2019